*\*Areas in this glossary are intentionally empty, as we haven’t covered key terms and definitions that fall under certain letters just yet. As the program progresses, the glossaries will populate with many more items.*

**Analytical skills:** Qualities and characteristics associated with using facts to solve problems

**Analytical thinking:** The process of identifying and defining a problem, then solving it by using data in an organized, step-by-step manner

**Context:** The condition in which something exists or happens

**Data:** A collection of facts

**Data analysis:** The collection, transformation, and organization of data in order to draw conclusions, make predictions, and drive informed decision-making

**Data analyst:** Someone who collects, transforms, and organizes data in order to draw conclusions, make predictions, and drive informed decision-making

**Data analytics:** The science of data

**Data design:** How information is organized

**Data-driven decision-making:** Using facts to guide business strategy

**Data ecosystem:** The various elements that interact with one another in order to produce, manage, store, organize, analyze, and share data

**Data science:** A field of study that uses raw data to createnew ways of modeling and understanding the unknown

**Data strategy:** The management of the people, processes, and tools used in data analysis

**Data visualization:** The graphical representation of data

**Dataset:** A collection of data that can be manipulated or analyzed as one unit

**Gap analysis:** A method for examining and evaluating the current state of a process in order to identify opportunities for improvement in the future

**Root cause:** The reason why a problem occurs

**Technical mindset:** The ability to break things down into smaller steps or pieces and work with them in an orderly and logical way